



**2018-2020 Transformation Zone Planning Continuation and Implementation Grant**  
**Application Due 5:00 p.m. CT, August 30, 2018**

NOGA ID

Authorizing legislation **P.L. 114-95; ESEA as amended by ESSA, Title I, Part A, Section 1003, School Improvement**

This application may be submitted via email to [grantapplications@tea.texas.gov](mailto:grantapplications@tea.texas.gov) or in hard copy by mail or hand delivery.  
 The application may be signed with a digital ID, or it may be signed by hand. Both forms of signature are acceptable, regardless of how the application is submitted. (The digitally signed application may be emailed, or it may be printed and submitted in hard copy. The hand-signed application may be scanned and emailed, or it may be submitted in hard copy.)  
 TEA must receive the application by **5:00 p.m. CT, August 30, 2018**, regardless of whether it is emailed, mailed, or hand-delivered.  
 Mail or deliver one copy to the following address:

**Document Control Center, Grants Administration Division, Texas Education Agency**  
**1701 N. Congress Avenue, Austin, TX, 78701-1494**

Grant period from  **Stamp-in date to August 31, 2020**

Pre-award costs permitted from  **July 14, 2018, to stamp-in date**

Application stamp-in date and time

**Required Parts of the Grant Application**

To apply for this grant, complete this form and the Excel workbook consisting of the grant's budget schedules, linked along with this form on the TEA Grant Opportunities page. **Before you email, mail, or hand-deliver your grant application, ensure that your submission includes both the signed and certified form and the completed budget schedules.**

**Amendment Number**

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

**Applicant Information**

Organization  CDN  Vendor ID  ESC  DUNS   
 Address  City  ZIP  Phone   
 Contact #1  Email  Phone   
 Contact #2  Email  Phone

**Certification and Incorporation**

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- General Provisions and Assurances and any application-specific provisions and assurances
- Debarment and Suspension Certification
- Lobbying Certification
- Applicant's submission to Letter of Interest (LOI) process, when applicable

Authorized Official Name/Title  Email

Signature  Phone  Date

**2: Statutory/Program Assurances**

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant provides assurance they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements.
- The applicant provides assurance to adhere to all Statutory Requirements and TEA Program Requirements as noted in the 2018-2020 Transformation Zone Planning Continuation and Implementation Grant Program Guidelines.
- The applicant provides assurance to adhere to all Performance Measures, as noted in the 2018-2020 Transformation Zone Planning Continuation and Implementation Program Guidelines, and shall provide the Texas Education Agency, upon request, any performance data necessary to assess the success of the program.
- The applicant will implement the school improvement activities and school actions described in the Transformation Zone Performance Plan on the timeline described in the management plan. For example, if the applicant described a school action to create a new Subchapter C in-district charter schools by SY19-20, then the applicant must implement that action, or the TEA can and may reduce the grant award.
- The applicant will implement the talent pipeline activities described in the Transformation Zone Performance Plan on the timeline described in the management plan. For example, if the applicant described the creation of a teacher residency program for SY19-20, then the applicant must implement that program or TEA can and may reduce the grant award.
- The applicants will implement the zone office and related processes and systems described in the Transformation Zone Performance Plan on the timeline described in the management plan. For example, if the applicant described the creation and use of a call for quality schools for SY18-19, then the applicant must implement that process, or the TEA can and may reduce the grant award.
- The applicant will maintain the implementation of the school improvement and school actions, talent pipelines, or district capacity through the term of the grant. For example, if the Transformation Zone Performance Plan describes a campus as a Subchapter C in-district charter campus managed by a partner organization, then campus must remain in that status throughout the term of the grant. For example, if the Transformation Zone Performance Plan describes the creation of an Office of Transformation staffed by three FTEs, then the district must maintain that structure throughout the term of the grant term. If the applicant does not maintain the implementation of the activities, then the TEA can and may reduce the grant award.
- The applicant will maintain progress towards agreed upon activities and timelines and communicate to TEA any instances of an activity being off track and provide an associated plan to remedy the delay or deficiency.
- The applicant will provide TEA with any and all requested information related to implementation of the Transformation Zone Performance Plan, including updates in management plan milestones, budget expenditures, and school and district performance data.

**2: Statutory/Program Assurances (Continued)**

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The applicant will provide regular updates to TEA, as described in TEA Program Requirements.
- The applicant will participate in requested check-ins with TEA throughout the grant term.
- The applicant will share drafts and final materials developed through grant funds with TEA upon request.
- The applicant must identify a full-time project manager to oversee the implementation of the transformation zone.
- The applicant will create processes and procedures for comparing like data within the zone and across all district schools.

**3: Program Page**

Grantees are allowed to expend grant funds on the following activities. Check the boxes to indicate the activities upon which you intend to expend grant funds.

- Costs associated with the implementation of the Transformation Zone Performance Plan, including those related to school improvement activities, school actions, talent pipelines to serve the identified schools, and district capacity necessary to carry out the plan.
- Activities outlined through the negotiated final budget schedule.
- Travel costs for officials must be directly related to the ability of the district to implement the Transformation Zone plan with fidelity.

**4: Equitable Access and Participation**

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

**6: Amendment Description and Purpose**

Amended Section	Purpose of Amendment
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>