P.O. Box 400, Austin, Texas 78767
800.695.2919 • info@buyboard.com • buyboard.com

September 25, 2023

**Sent via email to: orders@riversideinsights.com**

Customer Service
Riverside Insights
One Pierce Place, Suite 900W
Itasca, IL 60143

Re: Instructional Materials and Classroom Teaching Supplies and Equipment
BuyBoard Contract 653-21

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Instructional Materials and Classroom Teaching Supplies and Equipment, Contract 653-21, for which the current term is set to expire October 31, 2023. At this time, the BuyBoard is renewing your contract through October 31, 2024. This will be the final renewal of this contract.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at contractadmin@buyboard.com prior to the start of the renewal term.

If you have questions or comments concerning this renewal, please contact me as soon as possible at contractadmin@buyboard.com. We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

Jim Tulberg

Jim Tulberg
Contract Administrator

final renewal v.02.13.2020