PURCHASES REQUIRING APPROVAL OF BOARD OF TRUSTEES	BOARD MEETING 10/17/2023

Approval to Award Sheltered Instruction Observation Protocol (SIOP) Model, RFP #23-075

The Request for Proposal (RFP) is one (1) of seven (7) approved purchasing methods allowed under Texas Education Code, Section 44.031. The Connecting Languages Department requested an RFP be issued for Sheltered Instruction Observation Protocol (SIOP).

The purpose of this proposal is to provide training to support our Connecting Languages Department and its staff members. Sheltered Instruction Observation Protocol (SIOP) training is to include lesson preparation, building background, knowledge, comprehensible input, strategies, interaction, practice/application, lesson delivery, and review and assessment. Students will be able to identify and review basic concepts of second language acquisition. The District intends to obtain services from qualified vendors who may be called upon to provide services as deemed necessary by the District.

The RFP was advertised in the *El Paso Times* newspaper for two (2) consecutive weeks and posted on the District's website. Nine hundred ten (910) vendors were invited by eBid. Two (2) vendors downloaded the specifications from the District's eBid website and two (2) responses were received.

The evaluation committee reviewed the scored proposals electronically through the eBid system. The committee consisted of Ms. Veronica Reyes, Executive Director Specialized Learning Services; Dr. Sandra Calzada, Director Connecting Languages; Ms. Maria Salas, Dual Language Leader; Ms. Johanna Parada, Dual Language Leader; Ms. Nancy Gomez, Dual Language Leader; and Ms. Laura Garcia, Dual Language Leader. Ms. Karina Romero, Contract Specialist, acted as facilitator and moderator during this evaluation. The evaluation committee determined that Savvas Learning Company LLC provided the best value to the District.

RECOMMENDATION: Administration recommends that the Board approves the award of Sheltered Instruction Observation Protocol (SIOP), RFP #23-075, to Savvas Learning Company LLC in an amount not to exceed $472,967.60, for an initial one (1) year period, with the option to extend four (4) additional years, subject to final review and approval of contract documents by the District's general counsel.

Respectfully submitted,

Martha Aguirre

Martha I Aguirre
Chief Financial Officer

Attachments: Executive Summary
Recommendation Memo
Recommended Vendor 1295
Scoring Summary
Scope of Work