PROJECT CLOSE-OUT FORM

DATE: 8/28/23

CONTRACTOR: C. Ortiz Corp. a Texas Corporation dba The Roof & Metal Co

PROJECT FILE NAME: Crockett Elementary School Re-Roofing Project No. 23.528B

Project Description: Re-Roofing

Project Engineer: N/A

Architect/Engineer: N/A

Prime Contractor: The Roof and Metal

Major Subcontractor-Electrical: N/A

Major Subcontractor-Mechanical: N/A

FINAL ACCEPTANCE RECORD

SUBSTANTIAL COMPLETION DATE: July 28, 2023

FINAL ACCEPTANCE DATE: ______________________

	Date Received	Comments
Certificate of Occupancy:		N/A
O & M Manuals:	9/8/23	
Warranty: Bonds	9/8/23	
Warranty: Guaranties	9/8/23	
Letter of Accept from A/E:		N/A
A/E letter of TEA Design Certification:		N/A
TDLR Final Inspection:		N/A
Contractor' Release of Claims: **(Appendix 6)**	9/8/23	
Final Pay Request: **(AIA Form G702)**	9/8/23	
Record Document to A/E:		N/A
Original Permit Card(s):	9/8/23	
Cert. Of Author. (Surety): **(AIA Form G707)**	9/8/23	
Key Submittals:		N/A
Electronic Asbuilts		N/A
Digital Close-out Documents:	9/8/23	
Asbestos Certification:	9/8/23	
Transfer of Utilities & Payment by Contractor		N/A
Training Log	9/8/23	
Job Cost Accountants Approval	9/14/23	

Project Manager *(signature)*: ______________________ Date: __________

Acknowledgment of Document Receipt:

Irene D. Ramirez, P.E.
Executive Director
Facilities & Construction: ______________________ Date: 9/11/2022

After all appropriate signatures are obtained this form must be scanned for the electronic file.

PM/typist
\\ECB-AS-FS3\facilitiesS\ESICILIA\My Documents\FORMS-MASTER BLANKS\CLOSE-OUT\Project Close Out Form-REV 7.21.22.doc

EL PASO INDEPENDENT SCHOOL DISTRICT
Facilities & Construction

Certificate Of Final Acceptance

EPISD Project: Crockett E. S. Re-Roofing **EPISD Project No.** 23.528B

Pursuant to Subparagraph 9.8.2 of the General Conditions of the Contract, Consultant hereby certifies as follows:

1. On August 15, 20 23; Consultant received Contractor's written notice that the Work was ready for final inspection and acceptance and Consultant received Contractor's final Application for Payment;

2. On August 23, 20 23 onsultant inspected the Work and has found the Work acceptable under the contract Documents and the Contract fully performed;

3. Consultant has issued a final Certificate of Payment and hereby certifies to the Owner that based on Consultant's professional judgment, training and experience and on the basis of Consultant's observations and inspections, the Work has been completed in accordance with the terms and conditions of the Contract Documents and that the entire balance found to be due the Contractor, and noted in said final Certificate for Payment, is due and payable;

4. Consultant represents that the conditions precedent to the Contractor's being entitled to final payment as set forth in Subparagraph 9.8.2 of the General Conditions have been fulfilled.

Accordingly, the date of Final Acceptance is therefore established as ________________.

Consultant:

By: N/A

Name: N/A

Title: N/A

ACCEPTED:

Contractor:

By: Carmen Ortiz

Name: Carmen Ortiz

Title: President

OWNER'S APPROVAL

El Paso Independent School District

By:

Name: Irene D. Ramirez, P.E.

Title: Executive Director, Facilities & Construction

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

Bond No. 100000651

OWNER	☒
ARCHITECT	☐
CONTRACTOR	☒
SURETY	☒
OTHER	☐

TO OWNER:
(Name and address)

El Paso Independent School District
1014 N Stanton
El Paso, TX 79902

ARCHITECT'S PROJECT NO.: N/A

CONTRACT FOR: Project No. 23.528B

CONTRACT DATED: February 23, 2023

PROJECT:
(Name and address)

Crockett ES Re-roofing Project
Project No. 23.528B

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Merchants Bonding Company (Mutual)
P.O. Box 14498
Des Moines, IA 50306

, SURETY,

on bond of
(Insert name and address of Contractor)

C. Ortiz, Corp., a Texas Corporation dba The Roof & Metal Co.
4021 Johnson Ave.
El Paso, TX 79930

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

El Paso Independent School District
1014 N Stanton
El Paso, TX 79902

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: September 1, 2023
(Insert in writing the month followed by the numeric date and year.)

Merchants Bonding Company (Mutual)
(Surety)

YaRamos
(Signature of authorized representative)

Yamillec Ramos, Attorney-in-Fact
(Printed name and title)

Attest: Neira Hernandez
(Seal): Neira Hernandez, Witness

CAUTION: You should sign an original AIA document that has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced. See Instruction Sheet for Limited License for Reproduction of this document.

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Blaine Allen; Brady K Cox; Brent Baldwin; Brock Baldwin; Chandler Nazzal; Cynthia A Alford; John A Aboumrad; Keith Rogers; Kristen Ortiz; Lorena Gutierrez; Michael B Hill; Neira Hernandez; Russ Frenzel; Samuel Freireich; Sylvia Thomas; Veronica Ramos; William D Baldwin; Yamillec Ramos

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.
In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 23rd day of January , 2023 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.
On this 23rd day of January 2023 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA
Kim Lee
Commission Number 702737
My Commission Expires
April 14, 2024

Kim Lee
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 1st day of September , 2023 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

William Warner Jr.
Secretary

POA 0018 (10/22)

EPISD APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):
EL PASO INDEPENDENT SCHOOL DISTRICT
1014 N Stanton
El Paso, Texas 79902

PROJECT TITLE:
23.528B Crockett ES Re-Roofing

FROM (CONTRACTOR):
C. Ortiz, Corp., a Texas Corporation dba The Roof & Metal Co
4021 Johnson Ave.
El Paso, Texas 79930

VIA (ARCHITECT):

APPLICATION NO.:	**4 - FINAL**
APPLICATION DATE.:	**08/28/23**
PERIOD FROM:	**08/01/23**
PERIOD TO:	**08/31/23**
PROJECT NO.:	**23.528B**
PURCHASE ORDER:	**2312629**
BID/CSP NO.:	**JOC No. 21-7411**
CONTRACT DATE:	**02/22/23**
ACCOUNT STRING:	**199.81.6624.112.99.603.528**

Distribution to:

X	OWNER
	ARCHITECT
	CONTRACTOR

VENDOR # 51215

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1 **ORIGINAL CONTRACT SUM**		$	801,697.26
2 **Net change by Change Orders**		$	0.00
3 **CONTRACT SUM TO DATE (line 1 + 2)**		$	801,697.26
4 **TOTAL COMPLETED & STORED TO DATE** (Column G on G703)		$	801,697.26
5 **RETAINAGE:**			
a. 5% % of Completed Work (Column D + E on G703)	$		
b. 10% % of Stored Material (Column F on G703)	$		
Total Retainage (Line 5a + 5b or Total in Column 1 G703)	$ 0.00		
6 **TOTAL EARNED LESS RETAINAGE** (Line 4 less Line 5 Total)		$	801,697.26
7 **LESS PREVIOUS CERTIFCATES FOR** PAYMENT (Line 6 from prior Certificate)		$	761,612.40
8 **CURRENT PAYMENT DUE**		$	40,084.86
9 **BALANCE TO FINISH, PLUS RETAINAGE** (Line 3 less Line 6)		$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Number Date Approved		
TOTALS	$0.00	$0.00
Net change by Change Orders		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **The Roof and Metal Company**

By: [signature]   Date: 8/28/23
Carmen Ortiz, President

State of: Texas   **County of:** El Paso
Subscribed and sworn to before me this 28 day of August 20 23
My Commission expires: November 21, 2025
Notary Public: Carolina Muller

CAROLINA MULLER
My Notary ID # 128108126
Expires November 21, 2025
NOTARY PUBLIC STATE OF TEXAS

CERTIFICATE FOR PAYMENT

In accordance with the Contractor Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.. $40,084.86

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT/ENGINEER:

By: Date:
Oscar Jaloma, EPISD

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner under this Contract.

car Jaloma
Digitally signed by Oscar Jaloma
DN: C=US E=ojaloma@episd.org, OU=Facilities, CN=Oscar Jaloma
Reason: I am approving this document
Date: 2023.08.28 14:02:35-06'00'

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column 1 on Contracts where variable retainage for line items may apply:

APPLICATION NUMBER: 4 - FINAL
APPLICATION DATE: 08/28/23
PERIOD TO: 08/31/23
PROJECT NO.: 23.528B

										THIS SECTION --GRAND TOTAL PER CAMPUS		
A	B	C	D	E	F	G		H	I	J	K	L
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C - G)	RETAINAGE	TOTAL EARNED MINUS RETAINAGE (G - I)	LESS PREVIOUS CERTIFICATES FOR PAYMENT	CURRENT PAYMENT DUE (J - K)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD								
	23.528B Crockett Elementary School											
	Forklift-6000 lbs -30 ft. lift	16,620.48	16,620.48		-	$16,620.48	100%	$0.00	$0.00	$16,620.48	$15,789.46	$831.02
	Rented chain link-6ft high-to 500 lf (up to 12 months)	1,560.00	1,560.00	-	-	$1,560.00	100%	$0.00	$0.00	$1,560.00	$1,482.00	$78.00
	Cleanup, floor area, final	1,168.20	1,168.20		-	$1,168.20	100%	$0.00	$0.00	$1,168.20	$1,109.79	$58.41
	Rubbish Handling- 50 ft Haul- Loading and trucking- Hand loading truck	21,678.40	21,678.40		-	$21,678.40	100%	$0.00	$0.00	$21,678.40	$20,594.48	$1,083.92
	Lead packaging- Handling and disposal- Landfill disposal/CY	20,209.60	20,209.60		-	$20,209.60	100%	$0.00	$0.00	$20,209.60	$19,199.12	$1,010.48
	Demo Builtup Mopped Roofing	4,254.80	4,254.80		-	$4,254.80	100%	$0.00	$0.00	$4,254.80	$4,042.06	$212.74
	Demo Epdm 90 mil 1 inch pipe flashing	164.52	164.52	-	-	$164.52	100%	$0.00	$0.00	$164.52	$156.29	$8.23
	Demo Epdm 90 mil 2 inch pipe flashing	29.22	29.22	-	-	$29.22	100%	$0.00	$0.00	$29.22	$27.76	$1.46
	Demo Epdm 90 mil 4 inch pipe flashing	24.36	24.36	-	-	$24.36	100%	$0.00	$0.00	$24.36	$23.14	$1.22
	Roof deck insulated- 3/4 in Thick- R5.1-2Lb/Cf Density-Polyisocyanurate	93,940.00	93,940.00	-	-	$93,940.00	100%	$0.00	$0.00	$93,940.00	$89,243.00	$4,697.00
	Roof deck insulated- 2 in thick- R14.29- 2 Lb/Cf density-polyisocyanurate	52,650.00	52,650.00	-	-	$52,650.00	100%	$0.00	$0.00	$52,650.00	$50,017.50	$2,632.50
	Roof deck insul. for tapered roof insulation, add	26,300.00	26,300.00	-	-	$26,300.00	100%	$0.00	$0.00	$26,300.00	$24,985.00	$1,315.00
	Roof deck insulated- 3 in thick- R21.74- 2 Lb/Cf density-polyisocyanurate (Notes: Line item is for 2.6 ISO)	118,345.45	118,345.45	-	-	$118,345.45	100%	$0.00	$0.00	$118,345.45	$112,428.18	$5,917.27
	Ridge Flashing 24 gauge. Aluminum-zinc alloy coated steel	110,636.08	110,636.08		-	$110,636.08	100%	$0.00	$0.00	$110,636.08	$105,104.28	$5,531.80
	Built-Up Roofing- Bond- 20 Years	7,823.20	7,823.20		-	$7,823.20	100%	$0.00	$0.00	$7,823.20	$7,432.04	$391.16
	Walkway for built-up roof-hot applied-asphalt impregnated-3 ft x 3 ft x 3/4 in thick	2,772.00	2,772.00	-	-	$2,772.00	100%	$0.00	$0.00	$2,772.00	$2,633.40	$138.60
	Membrane Roofing-Single Ply Membrane- 60 mil- 0.40 psf - Fully adhered with adhesive- Epdm (Note: Line item is for TPO)	75,680.00	75,680.00	-	-	$75,680.00	100%	$0.00	$0.00	$75,680.00	$71,896.00	$3,784.00
	Caulking and sealants- 1/2 in x 1/2 in- Silicone- Room temperature vulcanizing foam	5,676.75	5,676.75	-	-	$5,676.75	100%	$0.00	$0.00	$5,676.75	$5,392.91	$283.84
	Demo up to 5 ton air conditioner- Includes furnace-Conditioning unit and pipe	40,814.64	40,814.64	-	-	$40,814.64	100%	$0.00	$0.00	$40,814.64	$38,773.91	$2,040.73
	1 in EMT with coupling mounted exposed on flat wall	665.28	665.28	-	-	$665.28	100%	$0.00	$0.00	$665.28	$632.02	$33.26
	Pipinig-Gas and Distribution- Plain end- 1 in diameter- steel-tar coated and wrapped- schedule 40	1,023.10	1,023.10	-	-	$1,023.10	100%	$0.00	$0.00	$1,023.10	$971.95	$51.15
	Coefficient (1.3100001)	186,631.18	186,631.18		-	$186,631.18	100%	$0.00	$0.00	$186,631.18	$177,299.62	$9,331.56
	Bond 1.5%	11,830.00	11,830.00		-	$11,830.00	100%	$0.00	$0.00	$11,830.00	$11,238.50	$591.50
	Builders risk insurance	1,200.00	1,200.00		-	$1,200.00	100%	$0.00	$0.00	$1,200.00	$1,140.00	$60.00
		$801,697.26	801,697.26	0.00	$0.00	$801,697.26	100.00%	$0.00	$0.00	$801,697.26	$761,612.41	$40,084.85

FACILITIES & CONSTRUCTION

PROJECT FACT SHEET

Project Identification:

Project Title:	Crockett ES Re-Roofing
Project No.:	23.528B
Funding Source:	199X Operating Funds
Procurement Method:	Utilizing Region 19 Allied States Cooperative, RFP #21-7411
Address:	3200 Wheeling Ave., El Paso Texas 79930
Board Member District No.:	2

Project Description:

Current Conditions:	Existing elementary school building has experienced leaks due to the old roofing material that is in need of replacement.
Location on Property:	Building located in the middle of the campus
Project Square Footage:	17,168 sf
Scope of Work:	Re-roofing of a portion of Crockett Elementary School.

General Information:

Project Budget:	$801,697.26
EPISD Project Manager:	Oscar Jaloma
Consultant Architect/Engineer:	N/A
Design Services Budget:	$0
Consultant Contract Amount:	$0
Additional Services	N/A
Additional Services Percentage	N/A
Current Contract Amount	$0
Advertisement Date:	N/A
Date of Bid/Proposal:	11/11/2022
Construction Duration:	180 Days
Contractor:	C. Ortiz, Corp., a Texas Corporation dba The Roof & Metal Co.
BOT Award Date:	February 22, 2023
Construction Budget:	$801,697.26
Original Contract Amount:	$801,697.26
Base Bid:	$801,697.26
Alternates:	N/A
Change Orders	$0
Change Orders Percentage:	0%
Current Contract Amount:	$801,697.26
Notice to Proceed:	March 7, 2023
Initial Contractual End Date:	September 3, 2023
Extensions:	0
Current Contractual End Date:	September 3, 2023
Substantial Completion Date:	July 28, 2023
Potential Liquidated Damages:	$0
Final Acceptance Conditions Met:	August 23, 2023
BOT Approval of Final Acceptance/Payment Date:	October 17, 2023 (tentative)

CONSTRUCTION PUNCHLIST

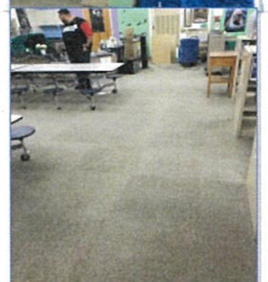
PROJECT NAME: Crockett Elementary School Re-Roofing

PROJECT NO:23.528B

CONTRACTOR: The Roof and Metal

SITE VISIT DATE: 7/28/2023

ALL PUNCHLIST ITEMS MUST BE COMPLETED WITHIN 60 DAYS OF SUBSTANTIAL COMPLETION. THIS REPORT WILL BE SUBMITTED TO THE BOARD OF TRUSTEES.

PUNCH ID	TASK DESCRIPTION	TASK AREA	RESPONSIBLE PARTY	DUE DATE (60 Days Max)	PHOTO (insert Image related to Task)	TASK COMPLETED DATE	PHOTOS (after photo)
1	Repaint damaged paint by green wall	Library	R&M	9/28/2023		08/14/2023	
2	Clean carpet tiles	Library	R&M	9/28/2023		08/14/2023	
3	Additional TPO at roof joint	Roof Area	R&M			08/14/2023	
4	Additional TPO at roof bump	Roof Area	R&M	9/28/2023		08/14/2023	

PUNCH ID	TASK DESCRIPTION	TASK AREA	RESPONSIBLE PARTY	DUE DATE (60 Days Max)	PHOTO (insert image related to Task)	TASK COMPLETED DATE	PHOTOS (after photo)

Punchlist Walk-Through Signatures

7/28/23
CONTRACTOR and DATE

N/A
CONSULTANT and DATE

7/28/23
MAINTENANCE and DATE

7/28/23
PRINCIPAL and DATE

7-28-23
HEAD CUSTODIAN and DATE

7/28/23
PROJECT MANAGER and DATE

FINAL Punchlist Review Signatures

8/25/23
CONTRACTOR and DATE

N/A
CONSULTANT and DATE

8/23/23
MAINTENANCE and DATE

8 23 23
PRINCIPAL and DATE

8-23-23
HEAD CUSTODIAN and DATE

8/23/23
PROJECT MANAGER and DATE