PURCHASES REQUIRING APPROVAL OF THE BOARD OF TRUSTEES | **BOARD MEETING 10/17/2023**

Approval to Award (ESSER) Custodial Auto Floor Scrubbers, CSP #23-101

The Competitive Sealed Proposal (CSP) is one (1) of seven (7) approved purchasing methods allowed under Texas Education Code, Section 44.031. The purpose of this proposal is to provide walk-behind and stand-on auto floor scrubbers for use in District facilities. These devices are used to maintain environments that will promote the health and safety of District staff. The units will ultimately replace the daily use of the mop and bucket, and thereby more efficiently clean District facilities.

The RFQ was advertised in the *El Paso Times* newspaper for two (2) consecutive weeks and posted on the District's eBid system. Notifications were sent to three hundred four (304) registered vendors through the District's eBid system. Twenty-five (25) vendors viewed the specifications from the eBid system, five (5) vendors submitted a No Bid response, and ten (10) vendors responded.

An evaluation committee independently evaluated and scored the responses received using the District's eBid system beginning on Monday, August 21, 2023, through Thursday, August 24, 2023. The committee consisted of Ms. Amanda Grijalva, Director of Custodial Operations; Tony Medrano, Custodian Inspector; Daniel Navarrete, Custodian Inspector; and Fernando Rodriguez, Custodian Inspector. The committee determined that Brady Companies, LLC, provided the best value for the District.

The "Bidder's Preference Law" did not affect the award.

Budgeted ESSER III Funds will be used to purchase these goods.

RECOMMENDATION: Administration recommends that the Board approve the award of (ESSER) Custodial Auto Floor Scrubbers, CSP #23-101, to Brady Companies, LLC, in the amount of $485,082.60.

Respectfully submitted,

Martha Aguirre

Ms. Martha Aguirre
Chief Financial Officer

Attachments: Copy of Recommendation Memo
Copy of Recommended Vendor 1295 Form
Copy of Executive Summary Backup Info
Copy of Scope of Work