MINUTES OF BOARD OF TRUSTEES MEETING
EL PASO INDEPENDENT SCHOOL DISTRICT
MARCH 24, 2020
2:00 P.M.

Present: Mr. Bob Geske, President
Mr. Al Velarde, Vice President
Ms. Diane Dye, Secretary
Mr. Josh Acevedo, Member
Mr. Daniel Call, Member
Mr. Freddy Khlayel-Avalos, Member
Mr. Charles Taylor, Member
Mr. Juan Cabrera, Superintendent

Other: Ms. Cezy Collins, General Counsel

1. Call to Order
The meeting was called to order at 2:34 p.m. by Board President Geske.

MEETING RECESSED
The meeting was recessed from 2:36 p.m. to 2:37 p.m. due to technical difficulties.

Board President Geske established that a quorum of the Board of Trustees was present for the meeting.

2. Pledges of Allegiance
Board President Geske led the Pledges of Allegiance.

3. Moment of Silence
A moment of silence was observed in recognition of those who are suffering from the COVID-19 virus throughout the United States.

4. Public Forum
Board Secretary Dye read the protocol to be observed during Public Forum. The following individuals requested to address the Board:

Ms. Selina Bennett, Master Parent Educator with the Military Child Education Coalition, addressed the Board sharing information on services that their nonprofit organization will have available to support parents who are home schooling their children.

Ms. Cemelli de Aztlan, Community Member, spoke on behalf of Familias Unidas Del Chamizal and addressed the Board sharing concerns regarding the District's roll-out plan for distance learning.

Ms. Hilda Villegas, Parent, was not connected/present when called upon.

5. Consent Agenda
Items 5.L.7., 5.L.8., and 5.L.9. were removed from the Consent Agenda for a separate vote.

It was moved by Trustee Velarde and seconded by Trustee Khlayel-Avalos, that the Consent Agenda items be approved as listed, including all recommended vendors, for all amounts indicated, with the exception of Items 5.L.7., 5.L.8., and 5.L.9. A roll-call vote was taken with Trustees Acevedo, Call, Dye, Khlayel-Avalos, Taylor, Velarde, and Geske voting in favor. The motion carried unanimously.

A. Approval of Minutes
1. January 14, 2020, Audit Committee Meeting
2. February 5, 2020, Policy Committee Meeting
3. February 5, 2020, Finance and Administration Committee Meeting
4. February 5, 2020, Facilities Committee Meeting
5. February 18, 2020, Special Board of Trustees Meeting
6. February 18, 2020, Board of Trustees Meeting
7. February 25, 2020, Special Board of Trustees Meeting
8. March 6, 2020, Special Board of Trustees Meeting

B. Approval of Budget Amendment

1. Approval of Budget Amendment to Allocate Funds for Professional Development, Instructional Supplies and Student Academic Competition Costs (General Operating Fund - $47,586.00) - the Board approved this budget amendment to the 2019-2020 fiscal year budget in the amount of $47,586.00 to the General Operating Fund.

2. Approval of Budget Amendment to Record E-Rate Revenue and Technology Related Expenditures (General Operating Fund - $1,389,739.00) - the Board approved this budget amendment to the 2019-2020 fiscal year budget by decreasing budgeted revenue in the amount of $1,389,739.00 and decreasing the expense budget allocation by $1,389,739.00 in the General Operating Fund.

3. Approval of Budget Amendment to Increase Revenue and Expenses Based on Updated House Bill 3 Increases to State Foundation Revenue (General Operating Fund - $4,820,147.00) - the Board approved the increase in revenue and expenditures to the General Operating Fund in the amount of $4,820,147.00 for the 2019-2020 school year.

C. Approval of Proposed Adoption, Deletion and Revisions to Board Policies

1. Proposed Revisions to Board Policy BBD (Exhibit): Board Members, Training and Orientation
2. Proposed Revisions to Board Policy BBF (Local): Board Members, Ethics
3. Adoption of Board Policy COA (Local): Food and Nutrition Management, Procurement
4. Adoption of Board Policy COB (Local): Food and Nutrition Management, Free and Reduced-Price Meals
5. Proposed Revisions to Board Policy CO (Local): Food and Nutrition Management
6. Proposed Revisions to Board Policy EHBAF (Local): Special Education, Video/Audio Monitoring

D. Approval of Appointment to 2016 Bond Oversight Committee - the Board approved Trustee Khlayel-Avalos' selection of Mr. Roger Scott Brown, to fill the current vacancy and be appointed to the Citizens Bond Advisory Committee.

E. Possible Rescheduling of April 21, 2020, Regular Meeting of the Board of Trustees - the Board approved rescheduling the Board Meeting of April 21, 2020, to April 28, 2020.

F. Approval of Revision to 2020-2021 Budget Development Calendar

G. Approval of Texas Association of School Boards Resolution for Superintendent of the Year - the Board approved the Texas Association of School Boards' resolution nominating Mr. Juan E. Cabrera as 2020 Superintendent of the Year.

H. Approval of Employee Conflict of Interest Report and Approval of Additional Employee Disclosure of Interest in a Business Entity Affidavits for 2019-2020

I. Approval of Notice of Grant Award and Texas Commission on Environmental Quality Grant Agreement for Texas Volkswagen Environment Mitigation Program ($995,720.00 - Texas Commission on Environmental Quality) - the Board accepted the grant funds from Texas Commission on Environmental Quality in the amount of $995,720.00, effective as of the date of signature by the last party and ending August 31, 2022; further, the Board approved the District entering into the agreement with the understanding of the following articles: Release of Claims, Termination, Liquidation of Damages and Indemnification, as presented, in order to purchase new school buses.

J. Approval of Change Order No. 001 for Burges High School, CSP No. 18-075, Project No. 17.623, to Banes General Contractors, Inc. (2016 Bond Funds - $68,951.70) - the Board approved Change Order No. 001 to Banes General Contractors, Inc., for Burges High School, CSP No. 18-075, Project No. 17.623, in the amount of $68,951.70, and approved the allocation of $68,951.70 from the Furniture, Fixture & Equipment (FF&E) project budget to Burges High School, Project No. 17.623 Construction Budget.

K. Approval of Change Order No. 002 for Lincoln/Roberts/Bond Consolidation to be Renamed Don Haskins PK-8, CSP No. 19-002, Project No. 17.614, to Urban Associates, Inc. (2016 Bond Funds - $241,004.40) - the Board approved Change Order No. 002 to Urban Associates Inc., for Lincoln/Roberts/Bond Consolidation to be Renamed Don Haskins PK-8, CSP No. 19-002, Project No. 17.614, in the amount of $241,004.40, and approved the allocation of $241,004.40 from the Furniture, Fixture and Equipment (FF&E) project budget to Don Haskins PK-8, Project No. 17.614, construction budget.

L. Purchases Requiring Board Approval

1. Approval of Delegation of Assignment from Piper Jaffray & Co. to Piper Sandler & Co. Under RFP #18-023

2. Approval of Expenditures to R & A Consultants, Corp., for Asbestos/Environmental Management Services, Project No. 20.172.13, Utilizing Professional Services RFQ #19-056 (Budgeted Local Funds - $95,000.00) - the Board approved expenditures to R & A Consultants, Corp., in an estimated amount not to exceed $95,000.00, for Asbestos/Environmental Management Services, Project No. 20.172.13, Utilizing Professional Services RFQ #19-056, subject to review and finalization of the Consultant Services Agreement and any other contract documents by Legal Counsel.

3. Approval to Purchase Language Power Textbooks, Grades 6-8, Levels A-C, Add on Textbook Sets for Middle and High Schools from Teacher Created Materials, Utilizing ESC Region 19 Allied States Cooperative RFP 15-7116, Classroom, Curriculum, Supplies, Equipment, and Related (Budgeted Federal Funds - $223,333.84)

4. Approval to Purchase Office Supplies Utilizing Interlocal Cooperative Contracts from Region One Education Service Center; Education Service Center Region 2 Goodbuy Purchasing Program; Region 8 Education Service Center The Interlocal Purchasing Cooperative (TIPS); Education Service Center Region 16 TexBuy; Region 19 Education Service Center Allied States Cooperative (ASC); Region 20 Education Service Center; Texas Association of School Boards (TASB) BuyBoard; Houston Galveston Area Council (HGAC); The Cooperative Purchasing Network (TCPN); Harris County Department of Education (HCDE) Choice Partners; National Cooperative Purchasing Alliance (NCPA); National Joint Powers Alliance (NJPA); Central Texas Purchasing Alliance (CTPA); Education Service Centers Region 13 and Region 20 Purchasing Association of Cooperative Entities (PACE); El Paso Community College (EPCC); General Services Administration (GSA) Advantage; US Communities, 1Government Procurement Alliance (1GPA), and Omnia Partners (Budgeted Various Funds - $3,000,000.00)

5. Approval to Purchase Public Safety and Surveillance Supplies, Equipment, Software, and Services Utilizing Interlocal Cooperative Contracts from Region 1, Region 2, Region 16, Region 19 Allied States Cooperative (ASC), Region 20, Texas Association of School Boards (TASB) BuyBoard, Socorro Independent School District (SISD), Ysleta Independent School District (YISD), Region 8 The Interlocal Purchasing System (TIPS), Texas Department of Information Resources (DIR), Houston-Galveston Area Council (HGAC), Texas Multiple Award Schedule (TXMAS), Texas Cooperative Purchasing Network (TCPN), Harris County Department of Education (HCDE) Choice Partners, National Cooperative Purchasing Alliance (NCPA), National Joint Powers Alliance (NJPA), Central Texas Purchasing Alliance (CTPA), El Paso Community College (EPCC), General Services Administration (GSA), US Communities, and Omnia Partners (Budgeted Federal, State, Local, Bond and Grant Funds - $2,000,000.00)

6. Approval to Purchase Technology Supplies, Equipment, Software, Services, and Support, Utilizing Interlocal Cooperative Contracts from Region One, Region 2 Goodbuy, Region 3 Education Service Center Purchasing Cooperative of America (PCA), Region 11 Education Service Center Multi Region Purchasing Cooperative, Region 14 National Cooperative Purchasing Alliance (NCPA), Region 16 TexBuy, Region 19 Allied States Cooperative, Region 20 2013 Cooperative Purchasing and PACE Purchasing Cooperative, Texas Association of School Boards (TASB) BuyBoard, Socorro Independent School District (SISD), Ysleta Independent School District (YISD), Region 8 The Interlocal Purchasing System (TIPS), Texas Department of Information Resources (DIR), Houston-Galveston Area Council (HGAC), Texas Multiple Award Schedule (TXMAS), Texas Cooperative Purchasing Network (TCPN), Harris County Department of Education (HCDE) Choice Partners, National Cooperative Purchasing Alliance (NCPA), Sourcewell (formerly National Joint Powers Alliance-NJPA), Central Texas Purchasing Alliance (CTPA), El Paso Community College (EPCC), General Services Administration (GSA), 1 Government Procurement Alliance (1GPA), E&I Cooperative Services, Region 4 National Intergovernmental Purchasing Alliance (National IPA), US Communities, and Omnia Partners (Budgeted Federal, State, Local, Bond, and Grant Funds - $5,000,000.00)

M. Approval of Final Payment for Construction Contracts

1. Approval of Final Payment for 2016 Bond Athletic Upgrades-2019 Phase, Utilizing Region XIX RFP #18-7293, Project No. 17.631E, to Hellas Construction, Inc. (2016 Bond Funds - $320,915.70)

2. Approval of Final Payment for Richardson Gym Hardwood Floor Replacement, Utilizing Region XIX RFP #15-7186, Project No. 19.652A, to Stout Hardwood Floor Co., Inc. (Operating Funds - $7,245.82)

ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE VOTE

5.L.7. Approval to Purchase Hotspot Devices and Services, Utilizing Texas Department of Information Resources (DIR) Contract #DIR-TSO-3432 (Administration Recommendation: Sprint Solutions, Inc.)(Budgeted Bond Funds - $192,000.00)

Ms. Alice Ramos, Chief Information Officer, reported on hotspot devices and services the District currently has in place. Discussion ensued regarding the resources needed to ensure instruction through the end of the school year.

It was moved by Trustee Acevedo and seconded by Trustee Taylor, that the Board approve the purchase of hotspot devices and services, from Sprint Solutions, Inc., utilizing Texas Department of Information Resources (DIR) Contract #DIR-TSO-3432, in the amount of $192,000.00, subject to contract review and approval by the District's Legal Counsel. A roll-call vote was taken with Trustees Acevedo, Call, Dye, Khlayel-Avalos, Taylor, Velarde, and Geske voting in favor. The motion carried unanimously.

5.L.8. Approval to Purchase Student iPad Devices, Accessories, Software, and Services, from Apple, Inc., Utilizing Texas Department of Information Resources (DIR) Contract #DIR-TSO-3789 (Budgeted Local Funds - $2,456,190.00)

The Board addressed discussion on Items 5.L.8 and 5.L.9 at the same time. Ms. Ramos shared that the proposed purchases are designated for third and fifth grades. For grades Pre-Kindergarten through second, devices are being pulled back from schools for redistribution. She shared that the redistribution of these devices will be prioritized based on needs as identified within the parent survey issued by the District. She also reported that if approved, the newly purchased devices are anticipated to arrive within two to three weeks.

It was moved by Trustee Acevedo and seconded by Trustee Dye, that the Board approve the purchase of iPad devices, accessories, software, and services, from Apple, Inc., utilizing Texas Department of Information Resources (DIR) Contract #DIR-TSO-3789, in the amount of $2,456,190.00, subject to contract review and approval by District Legal Counsel. A roll-call vote was taken with Trustees Acevedo, Call, Dye, Khlayel-Avalos, Taylor, Velarde, and Geske voting in favor. The motion carried unanimously.

5.L.9. Approval of Master Lease Agreement for Student iPad Devices, Accessories, Software, and Services from Apple, Inc., Utilizing Texas Department of Information Resources (DIR) Contract #DIR-TSO-3789 (Budgeted Local Funds - $2,163,716.00)

It was moved by Trustee Acevedo and seconded by Trustee Taylor, that the Board approve the Master Lease Agreement for 4,160 Apple iPads, accessories, software, and services, from Apple, Inc., utilizing Texas Department of Information Resources (DIR) Contract, #DIR-TSO-3789, in the amount of $2,163,716.00, subject to contract review and approval by District Legal Counsel. A roll-call vote was taken with Trustees Acevedo, Call, Dye, Khlayel-Avalos, Taylor, Velarde, and Geske voting in favor. The motion carried unanimously.

6. Action Items

A. Discuss and Take Appropriate Action on End of Year Employee Stipend

Ms. Carmen Arrieta-Candelaria, Deputy Superintendent of Finance and Operations, provided an overview of the proposed End-of-Year Employee Stipend to include employee eligibility requirements and stipend amount ($500 for a full-time employee and $250 for a half-time employee). She also reviewed the impact on the District from a financial standpoint.

It was moved by Trustee Call and seconded by Trustee Velarde, that the Board approve the proposed End of Year Employee Stipend in the amount of $3,537,726.00 to eligible employees at the end of the Spring Semester for the 2019-2020 school year, as presented. A roll-call vote was taken with Trustees Acevedo, Call, Dye, Khlayel-Avalos, Taylor, Velarde, and Geske voting in favor. The motion carried unanimously.

B. Adoption of Resolution of the Board Regarding Substitute and Temporary Employee Compensation Plan During District's Emergency Preparedness Closure Over Concerns of Community Spread During the COVID-19 Pandemic

Mr. Vince Sheffield, Deputy Superintendent for Human Resources and Administration, provided a summary on the proposed resolution, which would allow the District to pay substitutes and temporary employees during the District's emergency preparedness closure. He clarified that in order to receive the continuing compensation or wage payments, the employee would have had to been on the District's payroll and earning wages on or after January 1, 2020.

Ms. Martha Aguirre, Executive Director of Budget and External Financial Management, reported that all non-permanent positions are being evaluated for eligibility and funds (local or federal) are being identified for payment based on the duties assigned. Discussion ensued regarding alternate options available to substitute and temporary employees (i.e., federal stimulus package and unemployment) in lieu of the proposed resolution.

It was moved by Trustee Velarde and seconded by Trustee Khlayel-Avalos, that the Board adopt the Resolution of the Board Regarding Substitute and Temporary Employee Compensation Plan during District's Emergency Preparedness Closure over concerns of Community spread during the COVID-19 Pandemic, as presented. A roll-call vote was taken with Trustees Acevedo, Call, Dye, Khlayel-Avalos, Taylor, Velarde, and Geske voting in favor. The motion carried unanimously.

7. Reports

A. Health Update on COVID-19 (Coronavirus)

Ms. Alana Bejarano, Director of Health Services, shared that the District is following all recommendations by the City, County, and Center for Disease Control and Prevention. She reported on the number of confirmed cases and newly identified symptoms of the virus. She also reviewed best practices to stay healthy. Telehealth resources are available to students from home and co-pays for these services have been waived. Ms. Bejarano shared that Occupational Therapy and Physical Therapy platforms are being developed for students who were receiving in-school services as part of their education. Mr. Manuel Castruita, Director of Counseling and Advising, shared that based on responses from the parent survey issued by the District, resources and services for students' mental health are being coordinated with area agencies as well as through teletherapy services.

8. Adjournment

The meeting was adjourned at 3:46 p.m.

Date Approved: April 14, 2020